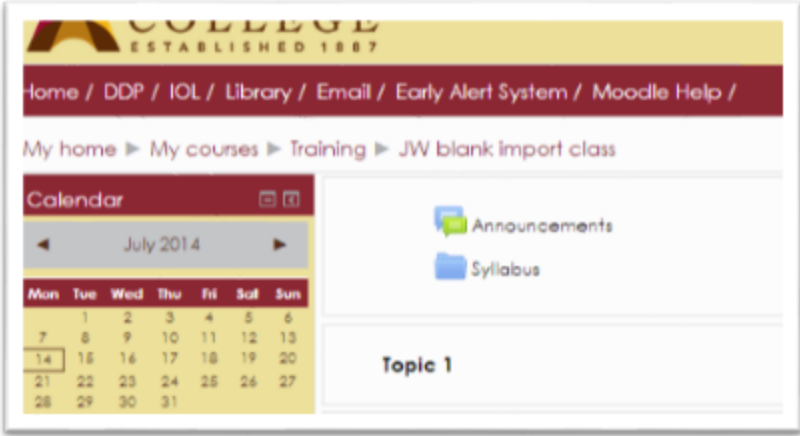
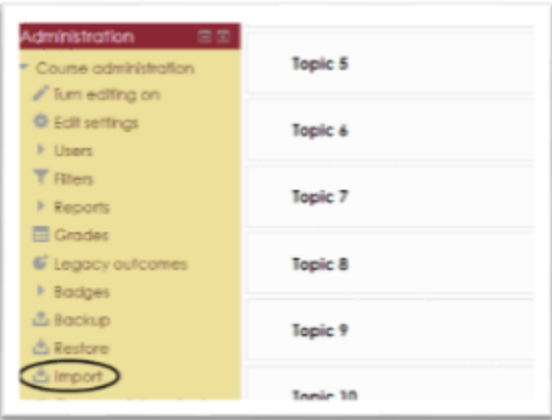
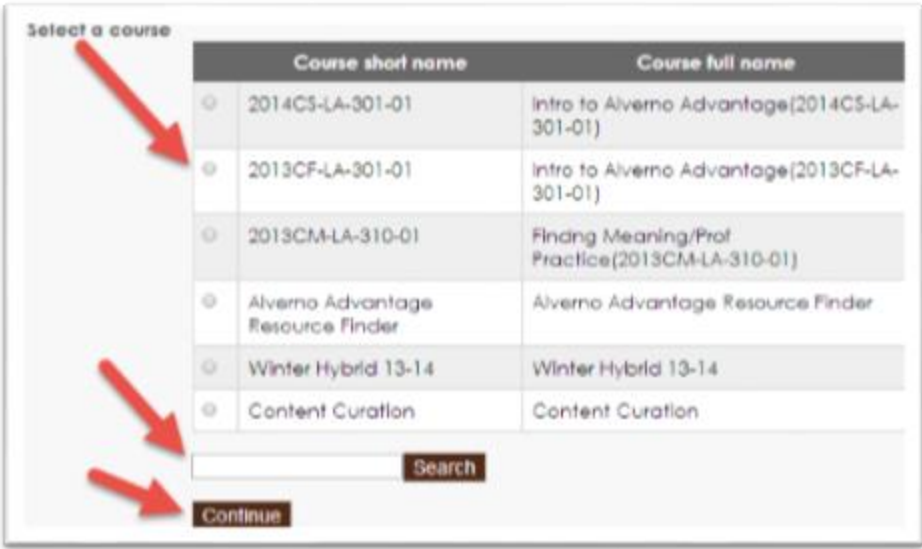
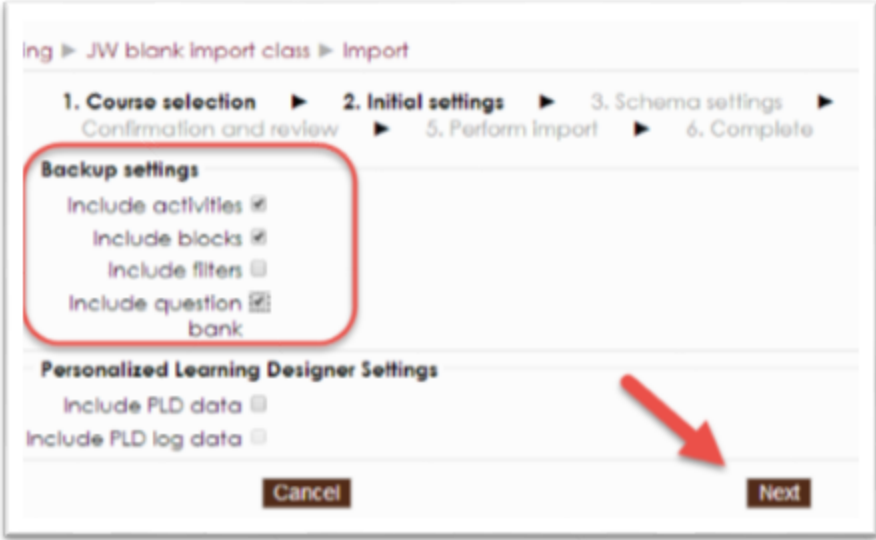
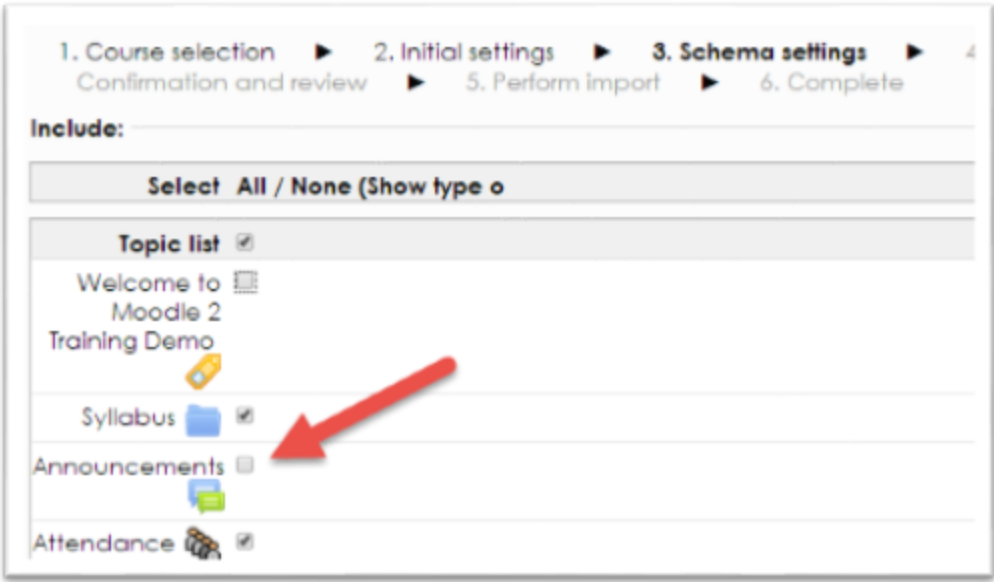
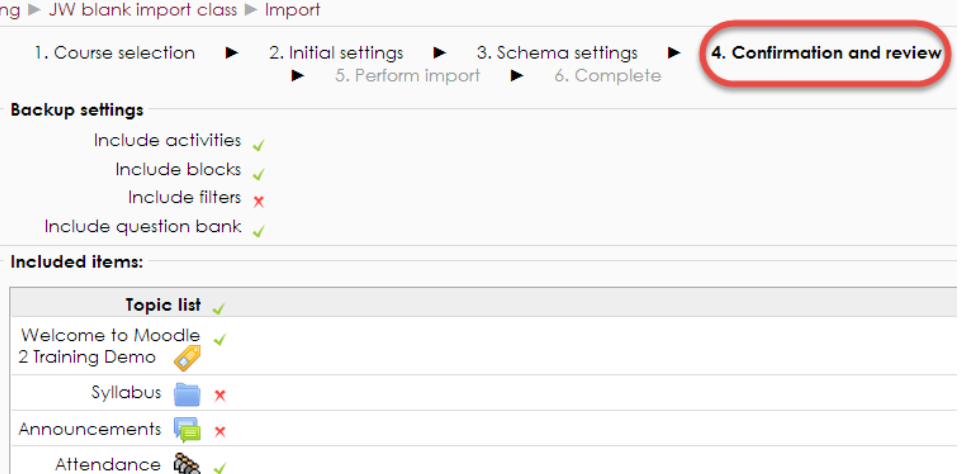


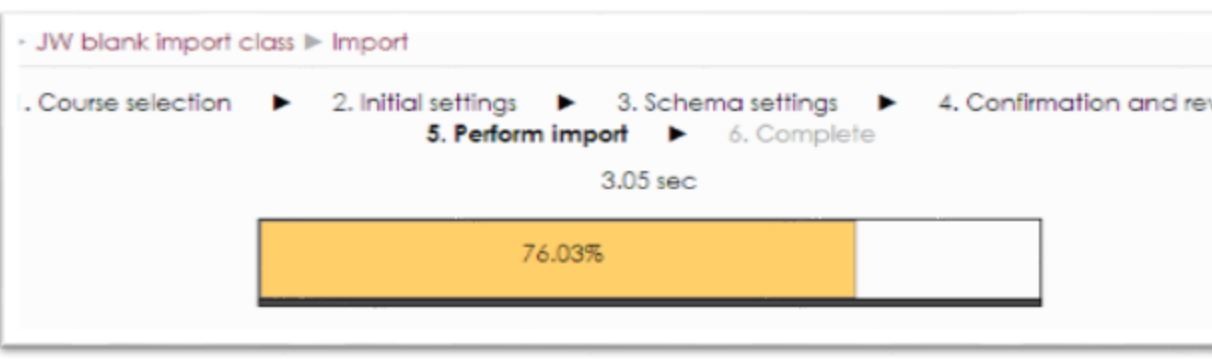

Importing Content into Moodle 2.6

Importing course content is a great way to transfer material from an old course to a new course. This process is similar to cloning but involves fewer steps and only works with recent courses. For courses that are not taught every year or semester, make sure to back up the course for archiving and use Moodle's restore process.

Task	Screen Shot
1. Navigate to new Moodle course	 A screenshot of a Moodle course page. At the top, there is a navigation bar with links: Home / DDP / IOL / Library / Email / Early Alert System / Moodle Help / . Below this, a breadcrumb trail reads: My home > My courses > Training > JW blank import class. On the left, there is a calendar for July 2014. On the right, there are two main content areas: 'Announcements' and 'Syllabus'. Below these, a 'Topic 1' section is visible.
2. From the settings block, select Import.	 A screenshot of the Moodle Administration menu. The menu is open, showing various options. The 'Import' option at the bottom is circled in red. To the right of the menu, a list of topics is visible: Topic 5, Topic 6, Topic 7, Topic 8, Topic 9, and Topic 10.

Task	Screen Shot
<p>Course Selection</p> <p>3. Select the course that you would like to import data from or enter the course number into the search box.</p> <p>4. Click Continue.</p>	
<p>Initial Settings</p> <p>5. Choose material to be imported</p> <ul style="list-style-type: none">• Include Blocks only if you have created custom blocks.• Deselect Include Filters.• Select Include Question Bank to bring questions forward. <p>6. Click Next</p>	

Task	Screen Shot
<p>Schema Settings</p> <p>7. Uncheck activities and resources that you do not want included (Note: Announcements and a syllabus folder are already present in your new course).</p> <p>8. Scroll down and select Next.</p>	
<p>Confirmation and Review</p> <p>9. The next step is the confirmation step. Review activities and resources you have selected. A green check indicates import and a red X indicates material that will not be imported.</p> <p>10. Scroll down and select Perform Import..</p>	

Task	Screen Shot
<p>Perform Import</p> <p>11. Durring the import process, you will see a progress bar.</p>	 A screenshot of a Moodle course import progress bar. At the top, it says "JW blank import class ▶ Import". Below that is a breadcrumb trail: "Course selection ▶ 2. Initial settings ▶ 3. Schema settings ▶ 4. Confirmation and rev ▶ 5. Perform import ▶ 6. Complete". The "5. Perform import" step is highlighted in bold. Below the breadcrumb trail, it says "3.05 sec". A yellow progress bar is shown, with "76.03%" written inside it.
<p>12. Click Continue to return to your class.</p>	 A screenshot of a Moodle course import completion message. At the top, it says "JW blank import class ▶ Import". Below that, it says "Import complete. Click continue to return to the course". A dark brown button labeled "Continue" is shown, with a red arrow pointing to it from the right.
<p>13. Review th ecourse to confirm proper import.</p>	