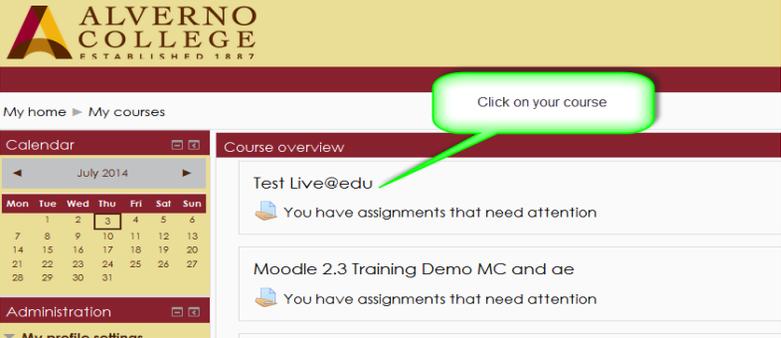
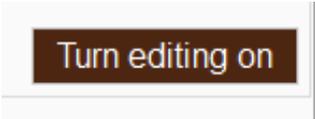
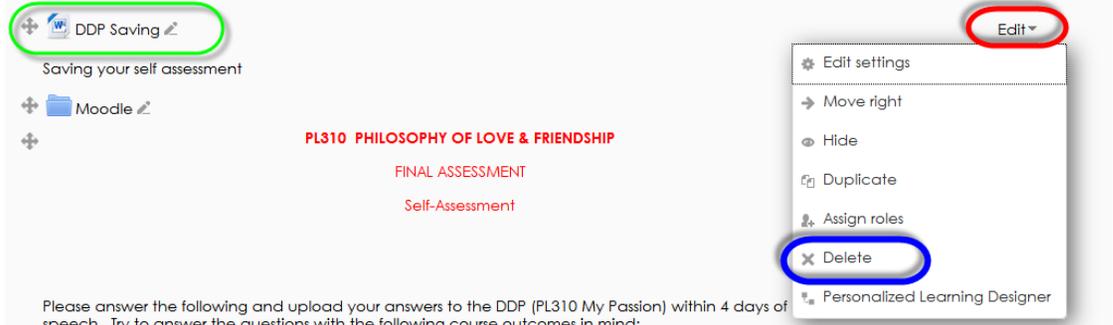


## Deleting a File in Moodle

Follow the steps below to delete a file in Moodle.

Task	Screen Shot
1. Navigate to the class in Moodle.	 <p>The screenshot shows the Moodle course overview page for 'Test Live@edu'. A green callout bubble with the text 'Click on your course' points to the course name 'Test Live@edu' in the course overview section.</p>
2. Click Turn editing on.	 <p>The screenshot shows a dark brown button with the text 'Turn editing on' in white.</p>
3. Click on Edit. A popup window will appear with the edit options. Click on Delete.	 <p>The screenshot shows the Moodle edit options menu. The 'Edit' button is circled in red. The 'Delete' option is circled in blue. The menu also includes options for 'Edit settings', 'Move right', 'Hide', 'Duplicate', 'Assign roles', and 'Personalized Learning Designer'. The background shows a self-assessment activity titled 'PL310 PHILOSOPHY OF LOVE &amp; FRIENDSHIP'.</p>

Task	Screen Shot
<p>4. Click OK when prompted to delete the file. <b>Your file is deleted from Moodle.</b></p>	