

Source reprinted in separately bound legislative history

S. COMM. ON LABOR AND PUB. WELFARE, LABOR-MANAGEMENT REPORTING AND DISCLOSURE ACT OF 1959, S. REP. NO. 86-187, at 4 (1959), reprinted in 1959 U.S.C.A.N. 2318, 2320, and in 1 NLRB, LEGISLATIVE HISTORY OF THE LABOR-MANAGEMENT REPORTING AND DISCLOSURE ACT OF 1959, at 397, 400 (1959).

13.2 Bills and Resolutions

(a) **Unenacted federal bills and resolutions.** When citing federal bills, include the name of the bill (if relevant), the abbreviated name of the house, the number of the bill, the number of the Congress, the section (if any), and the year of publication:

- ▶ S. 516, 105th Cong. § 2 (1997).
- ▶ H.R. 422, 106th Cong. (1999).
- ▶ Clear Skies Act, S. 485, 108th Cong. (2003).
- ▶ Protection from Personal Intrusion Act, H.R. 2448, 105th Cong. § 2(a) (1997).

A parenthetical indicating the date and stage of the bill may be provided in order to distinguish among multiple versions of the same bill in the same Congress. Subcommittee and committee names may be abbreviated according to tables T6, T9, and T10:

- ▶ S. 593, 101st Cong. § 2 (as passed by Senate, May 31, 1989).
- ▶ S. 593, 101st Cong. § 2 (as reported by S. Comm. on the Judiciary, May 12, 1989).

Cite resolutions analogously, using the following abbreviations:

House Resolution	▶ H.R. Res.
Senate Resolution	▶ S. Res.
House Concurrent Resolution	▶ H.R. Con. Res.
Senate Concurrent Resolution	▶ S. Con. Res.
House Joint Resolution	▶ H.R.J. Res.
Senate Joint Resolution	▶ S.J. Res.
Senate Executive Resolution	▶ S. Exec. Res.

Thus:

- ▶ H.R.J. Res. 124, 105th Cong. (1998).

A parallel citation to a published committee hearing, a legislative report, or the *Congressional Record* may also be provided if it would assist the reader in locating the bill (rules 13.3, 13.4, and 13.5).

(b) **Enacted federal bills and resolutions.** Enacted bills and joint resolutions are statutes (rule 12). They are cited as statutes except when used to document legislative history, in which case they are cited as unenacted bills.

Enacted simple resolutions, which bind only one house of Congress, and enacted concurrent resolutions, which bind either one or both houses of Congress, should be cited as unenacted bills. Unless otherwise clear in context, the fact of enactment should be noted parenthetically:

- ▶ S. Res. 141, 106th Cong. (1999) (enacted).
- ▶ H.R. Con. Res. 196, 106th Cong. (1999) (enacted).
- ▶ H.R. Res. 811, 108th Cong. (2004) (enacted).

A parallel citation to the *Congressional Record* (for simple resolutions) or to the *Statutes at Large* (for concurrent resolutions) may be provided if it would assist the reader in locating the enacted resolution. Because only enacted resolutions are printed in the *Statutes at Large* ("Stat."), a parenthetical noting enactment is not necessary when a parallel citation to Stat. is given:

- ▶ S. Res. 218, 83d Cong., 100 CONG. REC. 2972 (1954) (enacted).
- ▶ S. Con. Res. 97, 94th Cong., 90 Stat. 3024 (1976).

(c) **State bills and resolutions.** When citing state bills and resolutions, include the name of the legislative body, abbreviated according to tables T6, T9, and T10, the number of the bill or resolution, the number of the legislative body (or, if not numbered, the year of the body), and the number or designation of the legislative session. Parenthetically indicate the name of the state, abbreviated according to table T10, and the year of enactment (for an enacted bill or resolution) or the year of publication (for an unenacted bill or resolution).

- ▶ H.D. 636, 1999 Leg., 413th Sess. (Md. 1999).
- ▶ H.R. 189, 145th Gen. Assemb., Reg. Sess. (Ga. 1999).

A parallel citation to state session laws may be provided if it would assist the reader in locating an enacted resolution.

- ▶ H.R.J. Res. 1, 40th Leg., 2d Spec. Sess., 1974 Utah Laws 7.

Hearings

13.3

(a) **Federal committee hearings.** When citing federal committee hearings, always include the entire subject matter title as it appears on the cover, the bill number (if any), the subcommittee name (if any), the committee name, the number of the Congress, the page number of the particular material being cited (if any), and the year of publication. Subcommittee and committee names may be abbreviated according to tables T6, T9, and T10. Cite as follows:

- ▶ *Protection from Personal Intrusion Act and Privacy Protection Act of 1998: Hearing on H.R. 2448 and H.R. 3224 Before the H. Comm. on the Judiciary, 105th Cong. 56-57 (1998)* (statement of Richard Masur, President, Screen Actors Guild).
- ▶ *Copyright Protection for Semiconductor Chips: Hearing on H.R. 1028 Before the Subcomm. on Courts, Civil Liberties & the Admin. of Justice of the H. Comm. on the Judiciary, 98th Cong. 14 (1983)* (statement of Jon A. Baumgarten, Copyright Counsel, Association of American Publishers).

► United Nations Reports of International
Arbitral Awards

R.I.A.A.

► World Arbitration Reporter

World Arb. Rep. (issue
number)

T6 CASE NAMES AND INSTITUTIONAL AUTHORS IN CITATIONS

Abbreviate case names in citations by abbreviating any word listed below (**rule 10.2.2**). It is permissible to abbreviate other words of eight letters or more if *substantial* space is thereby saved and the result is unambiguous in context. (Thus, it would be permissible to abbreviate "Encyclopaedia Britannica" to "Encyc. Britannica," "Attorney" to "Att'y," or "Petroleum" to "Petrol.") Unless otherwise indicated, plurals are formed by adding the letter "s." Abbreviate any word in the possessive form by adding an apostrophe if the word is plural and an apostrophe with the letter "s" if the word is singular (Thus, abbreviate "Employees" to "Emps.," and "Employee's" to "Emp.'s").

► Acad[em]ic, y]	Acad.	► Communication	Commc'n
► Administrat[ive, ion]	Admin.	► Community	Cmty.
► Administrat[or, rix]	Adm'[r, x]	► Company	Co.
► Advertising	Advert.	► Compensation	Comp.
► Agricultur[e, al]	Agric.	► Computer	Comput.
► Alliance	All.	► Condominium	Condo.
► Alternative	Alt.	► Congress[ional]	Cong.
► America[n]	Am.	► Consolidated	Consol.
► and	&	► Construction	Constr.
► Associate	Assoc.	► Continental	Cont'l
► Association	Ass'n	► Cooperative	Coop.
► Atlantic	Atl.	► Corporat[e, ion]	Corp.
► Authority	Auth.	► Correction[s, al]	Corr.
► Automot[bile, tive]	Auto.	► County	Cty.
► Avenue	Ave.	► Defen[der, se]	Def.
► Bankruptcy	Bankr.	► Department	Dep't
► Board	Bd.	► Detention	Det.
► Broadcast[er, ing]	Broad.	► Development	Dev.
► Brotherhood	Bhd.	► Digital	Dig.
► Brothers	Bros.	► Director	Dir.
► Building	Bldg.	► Discount	Disc.
► Business	Bus.	► Distribut[or, ing]	Distrib.
► Casualty	Cas.	► District	Dist.
► Cent[er, re]	Ctr.	► Division	Div.
► Central	Cent.	► East[ern]	E.
► Chemical	Chem.	► Econom[ic, ical, ics, y]	Econ.
► Coalition	Coal.	► Education[al]	Educ.
► College	Coll.	► Electr[ic, ical, icity, onic]	Elec.
► Commission	Comm'n	► Employee	Emp.
► Commissioner	Comm'r		
► Committee	Comm.		

► Employ[er, ment] Emp'[r, t]
 ► Enforcement Enft
 ► Engineer Eng'r
 ► Engineering Eng'g
 ► Enterprise Enter.
 ► Entertainment Entm't
 ► Environment Env't
 ► Environmental Env'tl.
 ► Equality Equal.
 ► Equipment Equip.
 ► Examiner Exam'r
 ► Exchange Exch.
 ► Executive Exec.
 ► Execut[or, rix] Ex'[r, x]
 ► Explorat[ion, ory] Expl.
 ► Export[er, ation] Exp.
 ► Federal Fed.
 ► Federation Fed'n
 ► Fidelity Fid.
 ► Financ[e, ial, ing] Fin.
 ► Foundation Found.
 ► General Gen.
 ► Global Glob.
 ► Government Gov't
 ► Group Grp.
 ► Guaranty Guar.
 ► Hospital[ity] Hosp.
 ► Housing Hous.
 ► Import[er, ation] Imp.
 ► Incorporated Inc.
 ► Indemnity Indem.
 ► Independen[ce, t] Indep.
 ► Industr[y, ies, ial] Indus.
 ► Information Info.
 ► Institut[e, ion] Inst.
 ► Insurance Ins.
 ► International Int'l
 ► Investment Inv.
 ► Investor Inv'r
 ► Laboratory Lab.
 ► Liability Liab.
 ► Limited Ltd.
 ► Litigation Litig.
 ► Machine[ry] Mach.
 ► Maintenance Maint.
 ► Management Mgmt.
 ► Manufacturer Mfr.
 ► Manufacturing Mfg.

► Maritime Mar.
 ► Market Mkt.
 ► Marketing Mktg.
 ► Mechanic[al] Mech.
 ► Medic[al, ine] Med.
 ► Memorial Mem'l
 ► Merchan[t, dise,
dising] Merch.
 ► Metropolitan Metro.
 ► Mortgage Mortg.
 ► Municipal Mun.
 ► Mutual Mut.
 ► National Nat'l
 ► Natural Nat.
 ► North[ern] N.
 ► Northeast[ern] Ne.
 ► Northwest[ern] Nw.
 ► Number No.
 ► Opinion Op.
 ► Organiz[ation, ing] Org.
 ► Pacific Pac.
 ► Parish Par.
 ► Partnership P'ship
 ► Person[al, nel] Pers.
 ► Pharmaceutic[s, al,
als] Pharm.
 ► Preserv[e, ation] Pres.
 ► Probat[e, ion] Prob.
 ► Product[ion] Prod.
 ► Professional Prof'l
 ► Property Prop.
 ► Protection Prot.
 ► Public Pub.
 ► Publication Publ'n
 ► Publishing Publ'g
 ► Railroad R.R.
 ► Railway Ry.
 ► Refining Ref.
 ► Regional Reg'l
 ► Rehabilitat[ion, ive] Rehab.
 ► Reproduc[ion, ive] Reprod.
 ► Resource[s] Res.
 ► Restaurant Rest.
 ► Retirement Ret.
 ► Road Rd.
 ► Savings Sav.
 ► School[s] Sch.
 ► Scien[ce, tific] Sci.

► Secretary	Sec'y	► Techn[ical, ological, ology]	Tech.
► Securit[y, ies]	Sec.	► Telecommunication	Telecomm.
► Service	Serv.	► Tele[phone, graph]	Tel.
► Shareholder	S'holder	► Temporary	Temp.
► Social	Soc.	► Township	Twp.
► Society	Soc'y	► Transcontinental	Transcon.
► Solution	Sol.	► Transport[ation]	Transp.
► South[ern]	S.	► Trust[ee]	Tr.
► Southeast[ern]	Se.	► Turnpike	Tpk.
► Southwest[ern]	Sw.	► Uniform	Unif.
► Steamship[s]	S.S.	► University	Univ.
► Street	St.	► Utility	Util.
► Subcommittee	Subcomm.	► Village	Vill.
► Surety	Sur.	► West[ern]	W.
► System[s]	Sys.		

T7 COURT NAMES

The following alphabetical list provides abbreviations for court names to be used in citing cases according to **rule 10.4**. If the abbreviation for the full name of the court is not listed below, a composite abbreviation may be assembled using the words listed in this table.

► Administrative Court	Admin. Ct.
► Admiralty [Court, Division]	Adm.
► Aldermen's Court	Alder. Ct.
► Appeals Court	App. Ct.
► Appellate Court	App. Ct.
► Appellate Department	App. Dep't
► Appellate Division	App. Div.
► Armed Services Board of Contract Appeals	ASBCA
► Bankruptcy Appellate Panel	B.A.P.
► Bankruptcy [Court, Judge]	Bankr.
► Board of Contract Appeals	B.C.A.
► Board of Immigration Appeals	B.I.A.
► Board of Patent Appeals and Interferences	B.P.A.I.
► Board of Tax Appeals	B.T.A.
► Borough Court	◁Name▷ Bor. Ct.
► Central District	C.D.
► Chancery [Court, Division]	Ch.
► Children's Court	Child. Ct.
► Circuit Court (old federal)	C.C.
► Circuit Court (state)	Cir. Ct.
► Circuit Court of Appeals (federal)	Cir.
► Circuit Court of Appeals (state)	Cir. Ct. App.
► City Court	◁Name▷ City Ct.
► Civil Appeals	Civ. App.
► Civil Court of Record	Civ. Ct. Rec.

► Civil District Court	Civ. Dist. Ct.
► Claims Court	Cl. Ct.
► Commerce Court	Comm. Ct.
► Commission	Comm'n
► Common Pleas	C.P. ◁when appropriate, name county or similar subdivision▷
► Commonwealth Court	Commw. Ct.
► Conciliation Court	Concil. Ct.
► County Court	◁Name▷ Cty. Ct.
► County Judge's Court	Cty. J. Ct.
► Court	Ct.
► Court of Appeal (English)	C.A.
► Court of Appeals (federal)	Cir.
► Court of Appeal[s] (state)	Ct. App.
► Court of Appeals for the Armed Forces	C.A.A.F.
► Court of Civil Appeals	Civ. App.
► Court of Claims	Ct. Cl.
► Court of Common Pleas	Ct. Com. Pl.
► Court of Criminal Appeals	Crim. App.
► Court of Customs and Patent Appeals	C.C.P.A.
► Court of Customs Appeals	Ct. Cust. App.
► Court of Errors	Ct. Err.
► Court of Errors and Appeals	Ct. Err. & App.
► Court of Federal Claims	Fed. Cl.
► Court of [General, Special] Sessions	Ct. ◁Gen. or Spec.▷ Sess.
► Court of International Trade	Ct. Int'l Trade
► Court of Military Appeals	C.M.A.
► Court of Military Review	C.M.R.
► Court of Special Appeals	Ct. Spec. App.
► Court of Veterans Appeals	Ct. Vet. App.
► Criminal Appeals	Crim. App.
► Criminal District Court	Crim. Dist. Ct.
► Customs Court	Cust. Ct.
► District Court (federal)	D.
► District Court (state)	Dist. Ct.
► District Court of Appeal[s]	Dist. Ct. App.
► Division	Div.
► Domestic Relations Court	Dom. Rel. Ct.
► Eastern District	E.D.
► Emergency Court of Appeals	Emer. Ct. App.
► Equity [Court, Division]	Eq.
► Family Court	Fam. Ct.
► High Court	High Ct.
► Judicial District	Jud. Dist.
► Judicial Division	Jud. Div.
► Judicial Panel on Multidistrict Litigation	J.P.M.L.
► Justice of the Peace's Court	J.P. Ct.

Juvenile Court
Land Court
Law Court
Law Division
Magistrate Division
Magistrate's Court
Middle District
Municipal Court
Northern District
Orphans' Court
Parish Court
Police Justice's Court
Prerogative Court
Probate Court
Public Utilities Commission
Real Estate Commission
Recorder's Court
Southern District
Special Court Regional Rail
Reorganization Act
Superior Court
Supreme Court (federal)
Supreme Court (other)
Supreme Court, Appellate Division
Supreme Court, Appellate Term
Supreme Court of Errors
Supreme Judicial Court
Surrogate's Court
Tax Appeal Court
Tax Court
Teen Court
Temporary Emergency Court of Appeals
Territor[ial, y]
Trademark Trial and Appeal Board
Traffic Court
Tribal Court
Tribunal
Water Court
Western District
Workmen's Compensation Division
Youth Court

Juv. Ct.
Land Ct.
Law Ct.
Law Div.
Magis. Div.
Magis. Ct.
M.D.
«Name» Mun. Ct.
N.D.
Orphans' Ct.
«Name» Parish Ct.
Police J. Ct.
Prerog. Ct.
Prob. Ct.
P.U.C.
Real Est. Comm'n
Rec's Ct.
S.D.
Reg'l Rail Reorg. Ct.

Super. Ct.
U.S.
Sup. Ct.
App. Div.
App. Term
Sup. Ct. Err.
Sup. Jud. Ct.
Sur. Ct.
Tax App. Ct.
T.C.
Teen Ct.
Temp. Emer. Ct. App.
Terr.
T.T.A.B.
Traffic Ct.
«Name» Tribal Ct.
Trib.
Water Ct.
W.D.
Workmen's Comp. Div.
Youth Ct.

T8 EXPLANATORY PHRASES

The following table lists a number of explanatory phrases (some of which contain abbreviations) commonly used to indicate prior or subsequent history and weight of authority of judicial decisions. As indicated below, phrases that are followed by a case citation as their direct object (such as "*aff'g*" or

"*overruled by*") are *not* followed by commas. Phrases introducing a case citation for the action indicated by the explanatory phrase (such as "*cert. denied.*") are followed by commas, which are *not* italicized (see rule 2.1(f)). See rule 10.7 for guidance in using explanatory phrases.

<i>acq.</i>	<i>dismissing appeal from</i>
<i>acq. in result</i>	<i>enforced,</i>
<i>aff' d,</i>	<i>enforcing</i>
<i>aff' d by an equally divided court,</i>	<i>invalidated by</i>
<i>aff' d mem.,</i>	<i>mandamus denied,</i>
<i>aff' d on other grounds,</i>	<i>modified,</i>
<i>aff' d on reh' g,</i>	<i>modifying</i>
<i>aff' g</i>	<i>nonacq.</i>
<i>amended by</i>	<i>overruled by</i>
<i>appeal denied,</i>	<i>perm. app. denied,</i>
<i>appeal dismissed,</i>	<i>perm. app. granted,</i>
<i>appeal docketed,</i>	<i>petition for cert. filed,</i>
<i>appeal filed,</i>	<i>prob. juris. noted,</i>
<i>argued,</i>	<i>reh' g granted [denied],</i>
<i>cert. denied,</i>	<i>rev' d,</i>
<i>cert. dismissed,</i>	<i>rev' d on other grounds,</i>
<i>cert. dismissed as improvidently granted,</i>	<i>rev' d per curiam,</i>
<i>cert. granted,</i>	<i>rev' g</i>
<i>certifying questions to</i>	<i>vacated,</i>
<i>denying cert. to</i>	<i>vacating as moot</i>
	<i>withdrawn,</i>

T9 LEGISLATIVE DOCUMENTS

This table gives suggested abbreviations for citation of the words most commonly found in legislative documents. In some cases, it indicates that a word should not be abbreviated. Words of more than six letters not appearing on the list may also be abbreviated if the abbreviation selected is unambiguous. Omit all articles and prepositions from any abbreviated title if the document can be identified unambiguously without them.

Annals	Annals
Annual	Ann.
Assembly[man, woman, member]	Assemb.
Bill	B.
Committee	Comm.
Concurrent	Con.
Conference	Conf.
Congress[ional]	Cong.
Debate	Deb.

▶ Delegate
 ▶ Document[s]
 ▶ Executive
 ▶ Federal
 ▶ House
 ▶ House of Delegates
 ▶ House of Representatives
 ▶ Joint
 ▶ Legislat[ion, ive]
 ▶ Legislature
 ▶ Miscellaneous
 ▶ Number
 ▶ Order
 ▶ Record
 ▶ Register
 ▶ Regular
 ▶ Report
 ▶ Representative
 ▶ Resolution
 ▶ Senate
 ▶ Senator
 ▶ Service
 ▶ Session
 ▶ Special
 ▶ Subcommittee

Del.
 Doc.
 Exec.
 Fed.
 H.
 H.D.
 H.R.
 J.
 Legis.
 Leg.
 Misc.
 No.
 Order
 Rec.
 Reg.
 Reg.
 Rep.
 Rep.
 Res.
 S.
 Sen.
 Serv.
 Sess.
 Spec.
 Subcomm.

T10 GEOGRAPHICAL TERMS

The following list provides abbreviations for geographical locations for use in case citations (rules 10.2.2 and 10.4), names of institutional authors (rule 15.1(c)), periodical abbreviations (rule 16 and table T13), foreign materials (rule 20.1), and treaty citations (rule 21.4.2).

T10.1 U.S. States, Cities, and Territories

States

▶ Alabama	Ala.	▶ Hawaii	Haw.
▶ Alaska	Alaska	▶ Idaho	Idaho
▶ Arizona	Ariz.	▶ Illinois	Ill.
▶ Arkansas	Ark.	▶ Indiana	Ind.
▶ California	Cal.	▶ Iowa	Iowa
▶ Colorado	Colo.	▶ Kansas	Kan.
▶ Connecticut	Conn.	▶ Kentucky	Ky.
▶ Delaware	Del.	▶ Louisiana	La.
▶ Florida	Fla.	▶ Maine	Me.
▶ Georgia	Ga.	▶ Maryland	Md.
		▶ Massachusetts	Mass.

▶ Michigan	Mich.	▶ Oregon	Or.
▶ Minnesota	Minn.	▶ Pennsylvania	Pa.
▶ Mississippi	Miss.	▶ Rhode Island	R.I.
▶ Missouri	Mo.	▶ South Carolina	S.C.
▶ Montana	Mont.	▶ South Dakota	S.D.
▶ Nebraska	Neb.	▶ Tennessee	Tenn.
▶ Nevada	Nev.	▶ Texas	Tex.
▶ New Hampshire	N.H.	▶ Utah	Utah
▶ New Jersey	N.J.	▶ Vermont	Vt.
▶ New Mexico	N.M.	▶ Virginia	Va.
▶ New York	N.Y.	▶ Washington	Wash.
▶ North Carolina	N.C.	▶ West Virginia	W. Va.
▶ North Dakota	N.D.	▶ Wisconsin	Wis.
▶ Ohio	Ohio	▶ Wyoming	Wyo.
▶ Oklahoma	Okla.		

Cities

Abbreviations for city names may also be composed from state name abbreviations above. For example, "Oklahoma City" should be shortened to "Okla. City."

▶ Baltimore	Balt.
▶ Boston	Bos.
▶ Chicago	Chi.
▶ Dallas	Dall.
▶ District of Columbia	D.C.
▶ Houston	Hous.
▶ Los Angeles	L.A.
▶ New York	N.Y.C.
▶ Philadelphia	Phila.
▶ Phoenix	Phx.
▶ San Francisco	S.F.

Territories

▶ American Samoa	Am. Sam.
▶ Guam	Guam
▶ Northern Mariana Islands	N. Mar. I.
▶ Puerto Rico	P.R.
▶ Virgin Islands	V.I.

T10.2 Australian States and Canadian Provinces and Territories

Australia

▶ Australian Capital Territory	Austl. Cap. Terr.
▶ New South Wales	N.S.W.