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# Importing a Preformatted Citation to NoodleTools

http://www.alverno.edu/media/alvernocollege/library/pdfs/apa7import.pdf

Use these instructions to copy and paste a preformatted citation into a NoodleTools reference list.

Depending on the source, the **accuracy of preformatted citations will vary greatly**. Please use the <u>APA manual</u> to check the accuracy of a citation before incorporating it into your assignments.

1. Visit the <u>Alverno Library</u> to access NoodleTools and log into your NoodleTools account.

2. Click the project title to open an existing project.

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3. Click "Sources" to access a project's reference list and the options for creating new citations.

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Research question:	These are citations for my nursing paper.		

## 4. Click "New Source".

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### 5. Select your resource type. For this example, we are selecting "Print or in-hand" to cite a book.

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### 6. Click "Copy & paste a citation" to add a preformatted citation to a project's reference list.

7. Manually add your citation and click "Save".

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Database	<ul> <li>Do not assume the citation is correct! Compare to examples in the APA Publication Manual and the pull-out APA Guide above.</li> <li>Reapply text formatting like italics.</li> <li>Check capitalization of the title(s).</li> </ul>			
E-book File	* Manually-edited citation:			
E Microform	B I U Kolcaba, K. (2003). Comfort theory and practice: A vision for holistic health care and research. Springer.			

## Tips for finding preformatted citations

If you are citing books, <u>WorldCat</u> has a "Cite/Export" citation tool for generating APA citations.

**If you are citing journal articles**, Google Scholar and EBSCOhost databases such as CINAHL, Academic Search Premier, and PsycINFO have APA citation tools. These resources are available through the library's **Databases A-Z** page.

Remember, while useful, preformatted citation tools are rarely 100% correct. You will need to verify the accuracy of your citations using a trusted source such as the <u>Publication manual of the</u> <u>American Psychological Association</u> (APA manual) or the <u>APA Style website</u>.

Questions? Please send a question to <u>Ask a Librarian</u> or call: (414) 382-6062



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