ALVERNO COLLEGE
ESTABLISHED 1887

Posting Date: May 2019

Position:	Instructional Technologist
Department:	School of Adult Learning & New Initiatives	**Hours per Week**: Full-time

Alverno College is a private liberal arts college with an internationally acclaimed ability-based program and diverse student body. Our low instructor-to-student ratio and collaborative faculty contribute to a positive learning environment. We provide students with real-life, hands-on experiences in the classroom, in study abroad opportunities and in professional internships related to their major. These experiences, among others, have resulted in Alverno College being ranked higher than any other college in Wisconsin in its "Strong Commitment to Teaching" category for the ninth consecutive year.

This is a full time exempt staff position. Salary will be commensurate with qualifications, education, and experience. Alverno College health, disability, and retirement plan enrollment is available to full time employees and eligible dependents. Tuition benefits are available for employees and qualified dependents.

Primary Duties and Responsibilities

The following information is not meant to be all-inclusive.
Other duties and responsibilities may be assigned as necessary.

Provide instruction, training, and online resources in order to facilitate the use of technology in the classroom and across the college. In addition, the following are essential duties:

- Plan and conduct workshops in the use of technologies for online and hybrid learning for faculty, staff, and students.

- Support teaching/learning online services, including learning management systems, video and e-Portfolio.

- Research, evaluate, recommend, maintain, and support teaching and learning technologies.

Qualifications

- One to three years of work experience, preferably in a higher education setting.

- Experience providing technical training, and supporting technologies used in teaching and learning

- Experience with course management systems required; familiarity with Moodle preferred.

- Familiarity with ePortfolio systems and other learning technologies

- Experience using multimedia applications (such as Dreamweaver, InDesign Photoshop, Camtasia, SnagIt)

- Excellent interpersonal, oral, written, and web-based communication skills. Ability to communicate clearly, working with users, both individually and in groups.

- Demonstrated ability to research, analyze, and interpret technical information and explain it to users with varying technical knowledge

- Strong problem-solving skills including the ability to develop innovative approaches and ideas and meet challenges with resourcefulness

- Requires the ability to work independently as well as collaborate with others

- Requires the ability to work with and maintain confidential information

Successful candidates will have a demonstrated commitment to promoting diversity, inclusion, and multicultural competence in an educational and work environment and must be willing to contribute to the College's strategic plan of inclusion.

Education

Bachelor's degree required. Master's degree desired, preferably with an emphasis in instructional design, Educational Technology, or related field.

How to Apply

Apply on-line at http://www.alverno.edu/jobs

Please attach a cover letter, current resume, and names and contact information for at least three professional references.

Alverno College is an Equal Opportunity Employer and committed to workplace diversity