



Posting Date: March, 2020

Position: Server/Systems Administrator

Department: Technology Services Hours per Week: Full-time

Alverno College is a private liberal arts college with an internationally acclaimed ability-based program and diverse student body. Our low instructor-to-student ratio and collaborative faculty contribute to a positive learning environment. We provide students with real-life, hands-on experiences in the classroom, in study abroad opportunities and in professional internships related to their major. These experiences, among others, have resulted in Alverno College being ranked higher than any other college in Wisconsin in its "Strong Commitment to Teaching" category for the ninth consecutive year.

The College is seeking applicants for a full-time Server/Systems Administrator located in Milwaukee, WI. Alverno College health, disability, and retirement plan enrollment is available to full time employees and eligible dependents. Tuition benefits are available for employees and qualified dependents.

Primary Duties and Responsibilities

*The following information is not meant to be all-inclusive.
Other duties and responsibilities may be assigned as necessary.*

Support, maintain, monitor, update, and troubleshoot network servers, storage and virtual environment. Work with network backup, VoIP phone system and email systems. Support student, faculty and staff using technology resources. In additional, essential duties are:

- Provide primary support for Windows and Linux/Unix-based servers both physical and virtual, including installation and maintenance of server operating systems.
- Provide primary support for VMware/VSphere Administration and Hyper Converged Infrastructure management, which includes installation and maintenance of all systems.
- Manage Skype for Business Servers and VoIP phone system.
- Ensure and oversee the backup of network data including virtual hosts and clients.
- Assist with the creation, implementation, configuration and administration of college email systems.
- Support and manage client/server software for college-wide and department specific applications as assigned.

Qualifications

- Knowledge and experience in the administration and support of Windows/Linux/Unix based server systems, Active Directory, Skype for Business and Microsoft Exchange.
- Experience with virtualized environments, including support of hardware/software, installation of updates and configuration of hosts, guests and virtual switches. Familiarity with VMware products preferred.



- Experience with enterprise level backup software and hardware including tape libraries; Veeam Backup and Replication experience preferred.
- Working knowledge of local area networks. Knowledge of Internet programs and protocols such as SSH, Telnet, FTP, and TCP/IP. Familiarity with Cisco networking devices.
- Knowledge and experience supporting computer hardware/software including Windows and Macintosh operating systems, software utilities, software applications, PC and Macintosh hardware components and peripheral equipment.
- Demonstrated ability to retrieve, analyze and interpret technical information and to explain to faculty, staff and students.

Successful candidates will have a demonstrated commitment to promoting diversity, inclusion, and multicultural competence in an educational and work environment and must be willing to contribute to the College's strategic plan of inclusion.

Education

- Bachelor's degree in computer studies, system administration, information technology or related area; or associate's degree with a minimum of two years of related work experience.

How to Apply

Apply on-line at <http://www.alverno.edu/jobs>

Please attach your cover letter, resume, and list of references to the on-line application

Alverno College is an Equal Opportunity Employer and committed to workplace diversity