



Posting Date: June 2019

Position: Coordinator of Health Services

Department: Counseling & Health Services

Hours per Week: Part-Time -10 month
25 hrs/week

Alverno College is a private liberal arts college with an internationally acclaimed ability-based program and diverse student body. Our low instructor-to-student ratio and collaborative faculty contribute to a positive learning environment. We provide students with real-life, hands-on experiences in the classroom, in study abroad opportunities and in professional internships related to their major. These experiences, among others, have resulted in Alverno College being ranked higher than any other college in Wisconsin in its “Strong Commitment to Teaching” category for the ninth consecutive year.

This is a part-time staff position. Salary will be commensurate with qualifications, education, and experience.

Primary Duties and Responsibilities

*The following information is not meant to be all-inclusive.
Other duties and responsibilities may be assigned as necessary.*

Serve as a college nurse to provide basic health care, local resources and health education to students. Our Health Service unit is part of the Counseling and Health Services department in the division of Student Affairs. The college nurse works both independently and collaboratively to assist students in achieving optimal health. This is a 25 hour per week, 10-month contract (August through June) with occasional evening and weekend work.

Qualifications

- License to practice professional nursing in the State of Wisconsin – RN
- BSN; MSN preferred, with 5 years of experience in a school, public health, or primary care setting, with a passion for women’s health
- Must be able to function with a high degree of independence using written protocols from the Medical Director, to perform physical assessment skills and make good nursing judgments
- Excellence at cultivating relationships, ability to work in a team, and interact effectively with a wide variety of audiences and departments
- Requires excellent written and oral communication skills.
- Ability to manage multiple projects and multiple interruptions with minimal direction, ensure attention to detail, develop innovative ideas, and meet challenges with resourcefulness



- Requires good judgment and problem-solving skills including the ability to calmly respond to emergency situations.
- Offer a sensitive, non-judgmental attitude and exhibit cultural dexterity/fluency; must embrace diversity and ensure service/support for all students no matter their race, gender, gender identity and/or expression, color, religion, age, national origin, disability, sexual orientation or military status.

Successful candidates will have a demonstrated commitment to promoting diversity, inclusion, and multicultural competence in an educational and work environment and must be willing to contribute to the College's strategic plan of inclusion.

Education

Bachelor's degree in Nursing required.

How to Apply

Apply on-line at <http://www.alverno.edu/jobs>

Please attach a cover letter, current CV, and names and contact information for at least three professional references.

Alverno College is an Equal Opportunity Employer and committed to workplace diversity