



Posting Date: November 2018

Position: Clinical Coordinator

Department: Physician Assistant Studies

Hours per Week: Part-time

Alverno College is a private liberal arts college with an internationally acclaimed ability-based program and diverse student body. Our low instructor-to-student ratio and collaborative faculty contribute to a positive learning environment. We provide students with real-life, hands-on experiences in the classroom, in study abroad opportunities and in professional internships related to their major. These experiences, among others, have resulted in Alverno College being recognized among the top four Midwest Regional Universities in the 2018 *U.S. News & World Report* "Strong Commitment to Teaching" category for the eighth consecutive year.

The Alverno College Physician Assistant (PA) Program is currently reviewing applications for a full time PA Clinical Coordinator/Faculty. Alverno College is delineated as an Applicant Program to the Accreditation Review Commissions on Education for the Physician Assistant (ARC-PA).

A review of applications will begin immediately and will continue until the position is filled.

This is a full time exempt faculty position with specific administrative responsibilities as essential components of employment. Salary and academic rank will be commensurate with qualifications, education, and experience. Alverno College health, disability, and retirement plan enrollment is available to full time employees and eligible dependents. Tuition benefits are available for employees and qualified dependents.

Primary Duties and Responsibilities

*The following information is not meant to be all-inclusive.
Other duties and responsibilities may be assigned as necessary.*

- Participation in all aspects of the development and coordination of the clinical phase of the PA program
- Ensures compliance with educational objectives of the clinical phase of the program
- Works closely with clinical preceptors and clinical site directors in facilitating PA student clinical experiences.
- Ongoing sustainability and development of the clinical portion of the PA program.
- Participation in ongoing program evaluation and planning
- Assist with fulfillment and maintenance of accreditation requirements
- Coordinate and participate in End of Rotation activities and testing.
- Maintain and review scheduling of TYPHON logs.
- Preparing, delivering instruction and assessing student performance in all phases of the PA program.



- Participate in student advising, student admissions, and departmental committees as well as engagement in scholarship and service activities.
- Maintain clinical practice hours.

Qualifications and Education

- Graduate of an accredited PA program or other accredited college/university with a Master's degree or higher
- Current NCCPA certification
- Current Wisconsin PA license
- Minimum of 3 years clinical experience as a PA and experience in PA education is preferred
- Excellent communication and organization skills

Successful candidates will have a demonstrated commitment to promoting diversity, inclusion, and multicultural competence in an educational and work environment and must be willing to contribute to the College's strategic plan of inclusion.

How to Apply

Apply on-line at <http://www.alverno.edu/jobs>

Selection of the final candidate is contingent upon successful completion of a criminal background check and verification of the above listed qualifications.

Please attach a cover letter, current CV, statement of teaching philosophy, and names and contact information for at least three professional references.

Alverno College is an Equal Opportunity Employer and committed to workplace diversity