OFFICIAL SYLLABUS REQUEST

Send To:
Alverno College Archives
PO Box 343922
Milwaukee, WI 53234-3922
414-382-6202
archives@alverno.edu

Please PRINT

Name ____________________________________________ Date _________________________________

Address ____________________________________________ Student # or SS # _______________

City, State, Zip ______________________________________ Telephone Number __________________

Other names used at Alverno ___________________________________ Dates of Attendance/Graduation Date____________________

SYLLABI FEES
• $5.00 per syllabus – due at time of request
• Syllabi mailed or ready for pick-up 1 week after request received (Standard Service)
• Note: If needed before 1 week, cost will be $8.00 per syllabus (Rush Service)

NUMBER OF SYLLABI REQUESTED: ___________ Standard ________ Rush ________

Syllabi List: (Please provide a complete course name, instructor and term/year of attendance for each syllabus. For more than 3 syllabi a separate sheet can be included)

<table>
<thead>
<tr>
<th>Course Number &amp; Name</th>
<th>Instructor</th>
<th>Semester/Year Taken</th>
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If syllabus is to be mailed to someone other than named person above, provide complete name and address of recipient(s).

Beginning Spring 2004 syllabi available electronically.

**Provide email address if you want syllabi sent electronically:

FOR OFFICE USE ONLY

Amount Paid ____________
Date ____________________
Sent _________________
Email Y  N

No. of pages ____________

PAYMENT: We accept cash, check or credit.
Make checks payable to: ALVERNO COLLEGE (Please put “Library” in the Subject Line.)
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03/2021