



Posting Date: January, 2021

Position: Reference Librarian - Health Sciences Concentration

Department: Library **Hours per Week:** Full-Time

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

The College is seeking applicants for a full-time Reference Librarian - Health Sciences Concentration located in Milwaukee, WI. Alverno College health, disability, and retirement plan enrollment is available to full time employees and eligible dependents. Tuition benefits are available for employees and qualified dependents.

Primary Duties and Responsibilities

*The following information is not meant to be all-inclusive.
Other duties and responsibilities may be assigned as necessary.*

Act as liaison to the JoAnn McGrath School of Nursing and Health Professions

1. Manage the development of the library collection in collaboration with faculty for healthcare programs.
2. Develop and utilize criteria in collaboration with faculty for collection selection and deselection and manage the continuous review of library materials for healthcare programs.
3. Evaluate potential acquisitions and coordinate the purchase of library materials in collaboration with faculty that support the curriculum for healthcare programs.
4. Develop content for learning management systems and adapt to other technologies that facilitate student learning in healthcare programs.

Provide reference and information services as scheduled at the research assistance desk.

1. Interact with library patrons in a professional, knowledgeable, and courteous manner.
2. Provide in-depth assistance via F2F, chat, e-mail and Zoom to students and faculty.
3. Facilitate student use of SWITCH consortium resources and Interlibrary Loan.
4. Participate in special projects related to reference duties.
5. Organize library resources for accessibility and usability.

Participate fully in the library's Information Literacy Program to promote student learning and faculty teaching.



1. Develop and teach library instructional sessions and new student orientations.
2. Coordinate library instruction and orientation of new healthcare faculty.
3. Create videos, handouts, displays of library materials, presentations, and programs based on need, faculty requests, or campus events.
4. Participate in special projects for library instruction; study, propose and implement methods to improve the Information Literacy Program.

Act as liaison to science and math departments.

1. Manage the development of the library collection for science and math programs.
2. Develop and utilize criteria in collaboration with faculty for collection selection and deselection and manage the continuous review of library materials for science and math programs.

Qualifications and Education

- Graduate degree in an accredited Library Science or Information Studies program.
- Undergraduate degree in a science or healthcare field strongly preferred.
- Demonstrated experience using web-based and print reference sources in healthcare.
- Demonstrated experience with LibGuides or other software programs that support reference and instruction services.
- Communication skills compatible to principal responsibilities as stated above.
- Knowledge of evidence based practice and research methodology used in the health sciences.

Successful candidates will have a demonstrated commitment to promoting diversity, inclusion, and multicultural competence in an educational and work environment and must be willing to contribute to the College's strategic plan of inclusion.

How to Apply

Apply on-line at <https://www.alverno.edu/jobs/apply/login.php>

Please attach your cover letter, resume, and list of references to the online application.

Alverno College is an Equal Opportunity Employer and committed to workplace diversity