

FIRST MEETING WITH INSTRUCTOR FORM

COURSE:	APPOINTMENT DATE:
INSTRUCTOR:	TIME:
PHONE #:	PLACE:

A. KEY INFORMATION TO SHARE (interest in course, strengths, difficulties):

Done	
	1.
	2.
	3.

B. QUESTIONS I HAVE ABOUT THE COURSE (Readings, types of assessments, ways to communicate):

	1.
	2.
	3.

C. PARTICULAR ACCOMMODATIONS TO SET UP (note taker, extra time for assessments, private room, handouts of overheads):

	1.
	2.
	3.

D. THIS MEETING WENT... GREAT OKAY SO-SO TERRIBLE

E. KEY THINGS TO FOLLOW UP ON:

F. I NEED TO CONTACT Derek Blemberg AT X6722 FOR HELP YES NO