

Alverno College
Non-Exempt Job Description

Position Title: Maintenance Mechanic Stationary Engineer **Date:** March 2022
Department: Facilities **Status:** Fulltime
Reports To: Director, Plant Operations

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

Primary Duties and Responsibilities

- Perform all functions associated with low pressure and hydronic boilers.
- Knowledge of basic troubleshooting, diagnostic, and repair procedures.
- Respond professionally to urgent or emergency requests.
- Accurately maintain records, work orders, and record time.
- Possible assistance to campus security.
- Perform other duties as assigned.

Qualifications

- High School diploma or equivalent, with secondary education and/or on-the-job training in Facility Maintenance.
- Requires the following permits/licenses; City of Milwaukee Department of Neighborhood Services, Forth Class Stationary Engineer's Permit or higher and American Society of Power Engineer e Facility Operating Engineer Second Class License or higher.
- A valid driver's License and meet Alverno College established criteria for driving College owned or leased vehicles.

Preferred Skills

- Ability to work with and/or use Johnson Controls METASYS Energy Management System.

Working Conditions

- Some exposure to harsh climate conditions, hazardous materials, and high noise levels associated with Facility Maintenance work.
- Must be able to lift 50 pounds frequently and repeatedly. The ability to frequently bend, stoop, walk, and stand. Must have good manual dexterity.

How to Apply

- Apply on-line at <https://www.alverno.edu/jobs/apply/login.php>
- Please attach your cover letter, resume, and list of references to the online application

Alverno College is an Equal Opportunity Employer and committed to workplace diversity.