

**Alverno College**  
**Exempt/Non-Exempt Job Description**

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**Position Title:** Part Time Instructor

**Date:** May 2022

**Department:** School of the Arts & Sciences/Visual Art

**Status:** Part-time

**Reports To:** Department Chair

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

The College is seeking applicants for a **Part-Time Instructor of Visual Art** located in Milwaukee, WI. Tuition benefits are available for employees and qualified dependents.

**Primary Function:**

Teach Introduction to Visual Art & Form and Space (FA111 & A189S): in which students apply the use of various media and creative art processes, including both 2D and 3D media, to expand their personal and world view. This is a studio course designed for students to create and examine art from a variety of perspectives, using discipline-specific vocabulary and frameworks to articulate their observations of their work and the work of others.

Additional studio lab management credits may be available.

**Primary Duties and Responsibilities**

1. The following information is not meant to be all-inclusive.
2. Other duties and responsibilities may be assigned as necessary.
3. Instruct beginning-level art and general education students in a variety of art materials, techniques, and disciplinary frameworks.
4. Evaluate student work and performance, and provide feedback.
5. Comply with safety procedures and material data safety measures.
6. Participate in department meetings and student external assessments as needed.
7. Lab Management: assist in the inventory, maintenance, safety, and equipment use of the studio spaces.

**Qualifications**

1. Master's Degree in Fine Art required.
2. Extensive skills in multiple media such as painting, drawing, installation design, 3D design materials, or other is required. Applicants should include a list of studio expertise areas.

Successful candidates will have a demonstrated commitment to promoting diversity, inclusion, and multicultural competence in an educational and work environment and must be willing to contribute to the College's strategic plan of inclusion.

**Working Conditions**

- **Working primarily onsite as classes are taught face-to-face, and all studio labs are maintained onsite.**

**How to Apply**

- Apply online at <https://www.alverno.edu/jobs/apply/login.php>
- Please attach your cover letter, resume, and list of references to the online application

*Alverno College is an Equal Opportunity Employer and committed to workplace diversity.*