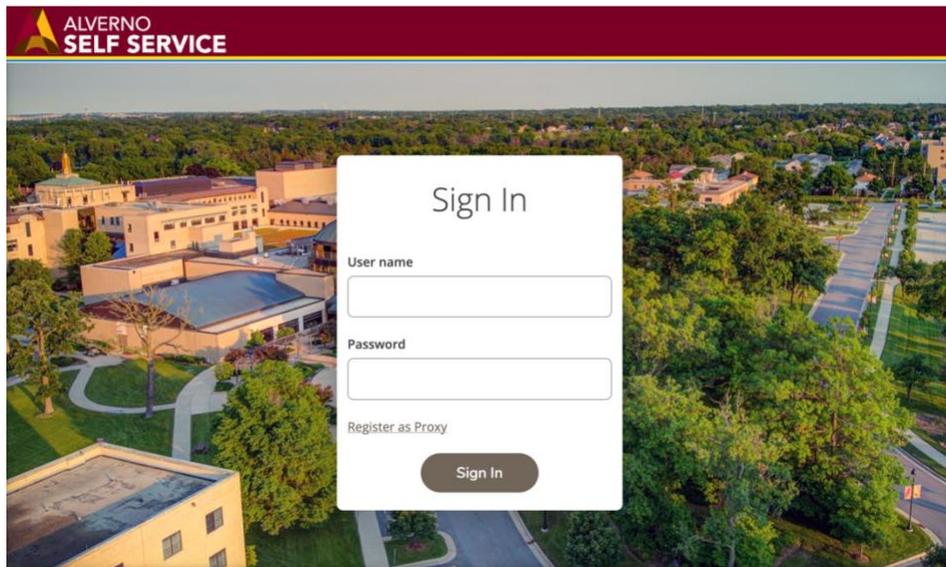


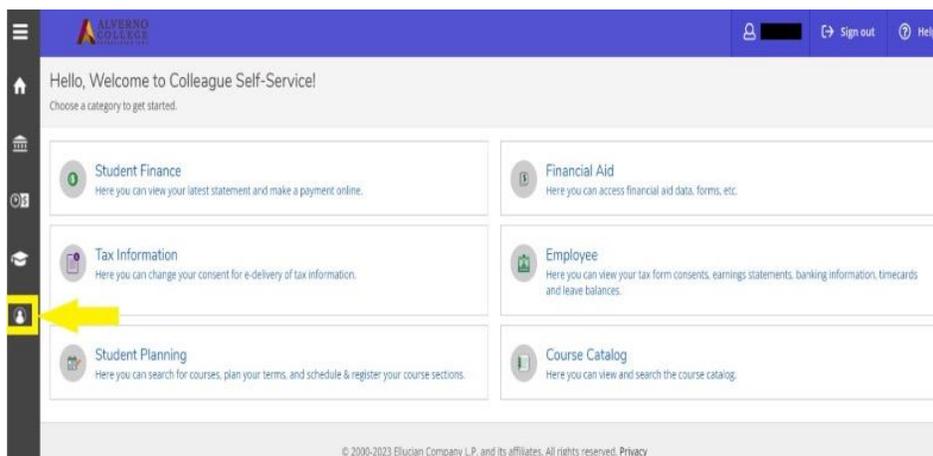
How to Complete Your Education Loan Agreement (ELA)

The Education Loan Agreement (ELA) is required to be completed prior to registration each term. Please complete any and all assigned agreements, even if it's for a term you do not plan on registering for. The ELA is your agreement to pay for your charges, regardless of method of payment (ex. financial aid, sponsorships, payments out of pocket, etc.).

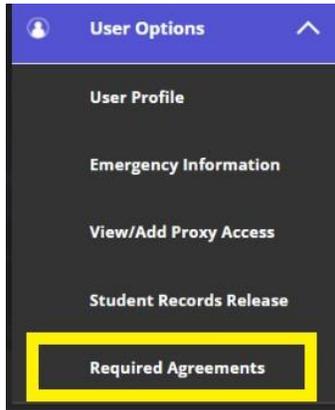
1. **Log in to Self Service** by visiting alverno.edu/self-service
 - a. Use your Alverno username and password. Your username will be your email without the @alverno.edu part. If you have login problems, please submit a ticket by emailing helpdesk@alverno.edu.



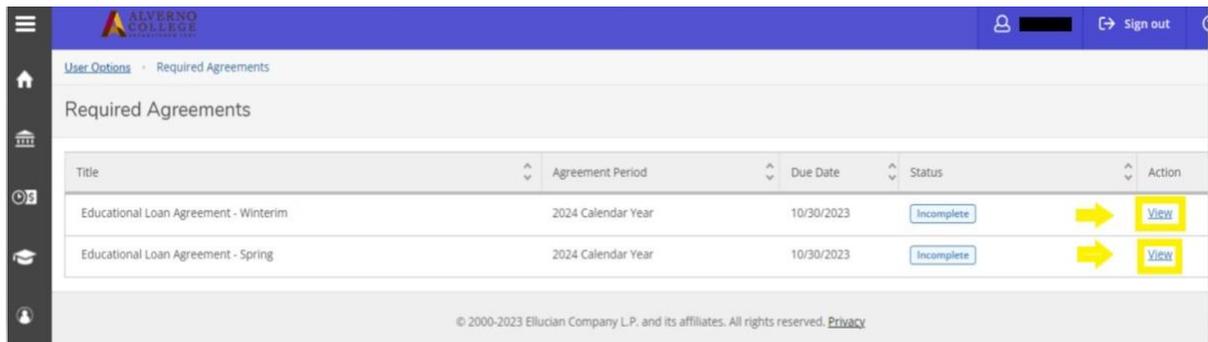
2. Click the **User Options** icon.



3. Click on **Required Agreements**.



4. Click on **View** for each term that is incomplete.



5. Please read over the agreement in full and click **Accept** when done. This will clear you on registrations for the term.



Please email student.accounts@alverno.edu or call 414-382-6262 if you have any questions.