Alverno College
Exempt Position Description

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Position Title: DEMSN Clinical Liaison – Mesa Location   **Date:** March 2022

Department: School of Nursing   **Status:** Full-time**/**12 Month

Reports To: Director of the Direct Entry of Science in Nursing Program (DEMSN) in Arizona

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

The College is seeking applicants for a DEMSN Clinical Liaison located in Mesa, AZ. Alverno College health, dental, vision, disability, and retirement plan enrollment is available to full time employees and eligible dependents. Tuition benefits are available for employees and qualified dependents.

Primary Function:	Assume responsibility for constructive educational change by providing feedback about needs within courses, clinical environments, and student demonstration of abilities. Collaborate with Nursing faculty to assure the implementation and evaluation of program outcomes. Collaborate with clinical sites to ensure adequate spots and quality of learning environment are secure.

Principal Responsibilities

General
- Elicit, receive, and manage student requests for preceptor/practicum placements and clinical placements
- Identify, manage, evaluate and retain clinical sites as well as acquire new sites as feasible
- Facilitate completion of agency forms, initially and per the regular timeline
- Manage and facilitate student usage of web-based practicum tracking system and monitor clinical requirement tracking system to insure compliance with agency requisites
- Oversee the implementation and removal of student registration holds as they pertain to health records and clinical requirements

With Respect to Alverno Educators
- Serve as resident expert in clinical courses and requirements for faculty and staff to seek out assistance or advice.

With Respect to Curriculum
- Maintains job knowledge by attending faculty meetings, participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.

With Respect to Meetings
- Assists and provides ongoing training for clinical faculty and staff as needed.

Qualifications

1. Bachelor of Science in Nursing preferred, other bachelor's degrees considered if applicant has healthcare systems knowledge and administrative experience.

2. Current Arizona Nursing license is required if applicant holds a BSN.

3. Requires a minimum of one year of clinical nursing practice or three years of experience in a healthcare system.

4. Requires excellent written and oral communication skills. Must have the ability to read, interpret, write and complete documents.

5. Requires flexible and collaborative work style, exceptional organizational abilities and the ability to coordinate multiple deadlines simultaneously. Must have the ability to professionally respond to variations in schedules and plans.

6. Requires strong problem-solving skills including the ability to develop innovative approaches and ideas and meet challenges with resourcefulness.

7. Requires the ability to work evenings and weekends.

8. Requires the ability to speak and hear. Must be able to freely move throughout the facility. Must have the ability to occasionally lift and/or move up to 30 pounds.

How to Apply
- Apply on-line at https://www.alverno.edu/jobs/apply/login.php
- Please attach your cover letter, resume, and list of references to the online application

Alverno College is an Equal Opportunity Employer and committed to workplace diversity.