



Posting Date: July, 2020

Position: Graduate Assistant

Department: Athletics

Hours per Week: Part-time / 10-month

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

The college seeks applicants for part-time Graduate Assistants for the Athletics department in the following areas:

- Basketball
- Soccer
- Softball
- Volleyball

The position is a two-year appointment beginning fall 2020. It includes tuition remission and a \$7,000-10,000 stipend.

The position is contingent upon an active athletic season at Alverno College.

Primary Duties and Responsibilities

*The following information is not meant to be all-inclusive.
Other duties and responsibilities may be assigned as necessary.*

Provide support to the respective sport program in accordance with the NCAA, Northern Athletics Collegiate Conference (NACC), and Alverno College policies. Attend and assist the Head Coach with all practices and games. Incorporate the philosophy of the Alverno curriculum into practices and games. Assist in scheduling and providing transportation which may include driving student-athletes to games. Carry out scouting assignments as outlined by the Head Coach. Participate in the on-going recruitment of student-athletes, both during and out of the respective sport season. Promote Alverno athletics on and off campus. Maintain good relationships with athletes, parents, staff, faculty, officials, volunteers and fans. Other responsibilities may include participating in department meetings, committees, and official College functions when appropriate and managing home game events.



Qualifications

Requires acceptance into one of the graduate programs at Alverno College. In addition, the following is required:

- Previous coaching and/or playing experience in assigned sport
- Substantial knowledge of technical aspects of the sport and ability to examine new theories pertinent to the field
- Substantial knowledge of NCAA regulations and understanding of NACC regulations
- The ability to work in a team setting and work effectively with a variety of audiences and departments
- Demonstrated leadership abilities
- Strong organizational skills and the ability to multi-task and prioritize
- Ability to work evenings and weekends as necessary to attend practices and events
- Valid driver's license with a driving record that meets the qualifications of an Alverno driver

Education

Requires Bachelor's degree with acceptance into one of the graduate programs at Alverno College.

How to Apply

Apply on-line at <http://www.alverno.edu/jobs>

Please attach your cover letter and resume to the on-line application

Alverno College is an Equal Opportunity Employer and committed to workplace diversity