

**Alverno College**  
**Exempt Position Description**

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**Position:** Assistant/Associate Professor of Business Administration      **Date:** February 2026

**Department:** Business Division      **Hours per Week:** 40

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

**Position Summary:**

The Business Division is seeking applicants for a full-time, ten-month faculty position as an Assistant or Associate Professor of Business Administration beginning in the 2026-2027 academic year. The Business Program offers emphases in Digital Marketing, Entrepreneurship, Human Resource Management, Operations & Supply Chain management. Salary and academic rank will be commensurate with qualifications, education, and experience. Alverno College health, disability, and retirement plan enrollment is available to full time employees and eligible dependents. Tuition benefits are available for employees and qualified dependents.

**Primary Duties and Responsibilities:**

The following information is not meant to be all-inclusive. Other duties and responsibilities may be assigned as necessary.

Contract begins August 1, 2026.

Responsible for teaching excellence in business courses at the undergraduate level in an innovative and ability-based curriculum that emphasizes active student learning and instructor feedback on performance.

Collaborating internally as part of an innovative and diverse business faculty inspired to provide transformative learning opportunities that prepare students for a variety of rewarding careers in the business field.

Collaborating externally as part of professional engagement and community partnerships to benefit our vibrant campus in teaching and learning.

Departmental responsibilities include student advising, on-going curriculum development, and participation in college-wide faculty development meetings and experiences.

Engage in scholarly practices that develop teaching practice.

Engage with current and prospective students through activities such as connection with student groups, attendance at college-sponsored events, or recruitment events.

Successful candidates should highlight any specific experience and expertise related to supporting a diverse and inclusive educational community. Willingness to contribute to the College's strategic plan of inclusion is essential.

### **Qualifications and Education**

Doctorate in Business Administration (DBA), Doctor of Management, Doctor of Professional Studies or Ph.D. equivalent, Master's Degree in one of: Business Administration, Management, Human Resource Management, Operations, Supply Chain Management, Entrepreneurship or Innovation or MBA with an aligned specialization.

Three to five years of relevant industry experience.

Prior teaching experience is preferred.

### **How to Apply**

Apply on-line at <https://www.alverno.edu/jobs/apply/login.php>

### **Please attach your cover letter, resume, and list of references to the online application**

In accordance with the Americans with Disabilities Act (ADA), Alverno College will provide reasonable accommodations to qualified individuals with disabilities. If you require accommodations during the application or interview process, please contact [HR@alverno.edu](mailto:HR@alverno.edu).

*Alverno College is an Equal Opportunity Employer and committed to workplace diversity*