



## Group Visit Guidelines

- Group visit forms should be received at least **2-3 weeks in advance** of the preferred visit date
  - **Visits are not guaranteed until confirmed by Visitor Experience Coordinator or the Alverno Admissions office**
- **Note: Please do not include travel times in your arrival & departure times.**
- **Please confirm your lunch plans in advance.** Visiting groups may request arrangements to have lunch on campus.
- Please send final visitor/student count numbers at least **36 hours** in advance.
- **Call the Admissions office 414-382-6100 if you are running late as soon as possible.** We will do our best to accommodate late arrivals but your agenda for the day may be subject to change or adjusted based on modified arrival time.
- Groups with prospective students, we would prefer that your groups consist of all-female groups. Please note, all our undergraduate programs are only available to women. All male groups cannot reserve a group visit.
- Chaperones must remain with students at all times.

### Notice COVID-19:

- **As of 3/21/2022, Alverno College is a mask-friendly campus environment, but until further notice, Nursing Labs will require masks.**
- Please stay home if you or other guests are not feeling well and have been exposed or are experiencing symptoms of Covid-19.
- The college at any time may update Covid-19 policies and guidelines to ensure best practice guidelines for our students, faculty and staff. You will be informed on these updates; as soon as possible should they affect your visit day.

### Day of Visit:

- When you arrive, please enter the Sister Joel Read Center off of 43<sup>rd</sup> Street (large domed building) for Check-In. Admissions Staff will greet you.
- Call the Admissions Office at 414-382-6100 or Michaela Sarenac, Visitor Experience Coordinator: [Michaela.sarenac@alverno.edu](mailto:Michaela.sarenac@alverno.edu), 414-382-6133 if you have any questions.