

**Alverno College
Job Advertisement**

Position Title: Adjunct Instructor

Date: 05/20/2025

Department: Social Work

Status: Part-time

Reports To: Laura Rucks

Founded in 1887, Alverno College is a four-year, Catholic liberal arts college for undergraduate Women sponsored by the School Sisters of St. Francis. The college also offers a robust array of graduate and degree completion programs for women and men. Student learning and personal and professional development are the central focus of everyone in the Alverno College community. As Wisconsin's first designated Hispanic-Serving Institution, Alverno enrolls a highly diverse student body of virtually every demographic and experience. It is an institution that has revered tradition and encouraged innovation for more than 130 years.

The College is seeking applicants for an **adjunct instructor in undergraduate social work** located in Milwaukee, WI.

<u>Primary Function:</u>	To teach classes in the undergraduate social work program on a contractual basis as needed.
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Primary Duties and Responsibilities

The following information is not meant to be all-inclusive. Other duties and responsibilities may be assigned as necessary.

All social work adjunct instructors at Alverno College collaborate in curriculum development, teaching, learning and assessment, and program evaluation within psychology and social work programs and the curriculum at large. Primary duties and responsibilities include:

- Teach courses in undergraduate social work program.
- Assess student and program learning outcomes.
- Develop and revise curriculum.
- Engage in ongoing professional development.
- Engage in scholarship activities related to program outcomes.
- Actively participate in professional organizations.

Qualifications

Undergraduate adjunct instructors

1. Master's degree in social work from an accredited institution with at least 2-years of post-MSW practice experience.
2. Significant professional experience in the field.
3. Strong communication skills with faculty, staff, students, and potential students.
4. Must have demonstrated leadership abilities and an understanding of student development, including the ability to balance student needs and take on an institutional perspective.
5. Strong commitment to quality teaching in the liberal arts and to the social justice mission of the college.
6. Experience teaching diverse learners using inclusive practices preferred.
7. Requires the ability to implement learning management software and institutional systems to carry out the administrative functions of the course including use of Brightspace LMS and student information systems for recording course progress.
8. Requires the ability to work in a team setting and work effectively with a variety of audiences and departments.
9. Requires strong organizational skills and the ability to multi-task and prioritize.
10. Must be able to work evenings and weekends as necessary.
11. Must hold current unrestricted licensure as an LCSW, and/or SAC/CSAC.
12. Preferred experience teaching diverse learners using inclusive practices.

Working Conditions

- Working onsite is required.

How to Apply

- Apply on-line at <https://www.alverno.edu/jobs/apply/login.php>
- Please attach a cover letter addressing essential qualifications, teaching experience, and plans for scholarship and professional development
- Curriculum vitae (CV)
- A statement of teaching philosophy that incorporates commitment to issues of diversity, equity, and inclusion in teaching

Additional materials may be requested if selected for an on-campus interview:

- Two references that can be contacted with at least 2 years of knowledge of candidate in an academic or workplace environment
- Official graduate transcripts

Alverno College is an Equal Opportunity Employer and committed to workplace diversity.