

Working With Crosslisted (Xlist) Courses

What Is a Crosslisted Course?

A crosslisted course is a course that is offered for registration under two or more departments. Typically, the classes are taught at the same time, by the same instructor, and they share a common XList class in Moodle.

In Moodle, when courses are crosslisted, you have blank “child” courses that feed into an XList course. The only function of the child courses associated with the XList course is to feed their lists of registered students into the XList course. Instructors **never** add content to child courses; they only add course content to the XList course. Students do not see the child courses; they only see the XList course.

The following screen capture illustrates how a crosslisted course and its child courses appear in Moodle.

The screenshot shows a list of three courses in Moodle. The first two are "Fundraising & Grantwriting(2011SS-CLD-437-01)" and "Fundraising & Grantwriting(2011SS-PCM-437-01)", both with Teacher: Pat Walsh. The third is "Fundraising & Grantwriting(2011SS-PCM-437-01-XList)" with Teacher: Pat Walsh. The word "XList" in the third course title is circled in red. Red arrows point from the first two courses to a red box on the right, and from the third course to another red box. A small "Click to enter" button is visible next to the third course title.

"Child" courses - Their only function is to feed their lists of registered students into the xlist course. Instructors never add content to these courses. Students do not see these courses.

Crosslisted (XLIST) course – Instructors add content to this type of course. All students in the “child” courses have access to this course.

How Do I Crosslist a Course?

You must contact the Registrar's Office if you would like to have courses crosslisted. For courses to be eligible for crosslisting, the Registrar requires that the classes be taught at the same date and time. If the Registrar approves the crosslisting of your courses, the courses will then be crosslisted in Datatel, and that information will transfer to Moodle within 24 hours of the change. If you had already added course materials to any of the child courses, you will need to move it to the XList course in order for your students to access it.

How do I Add a TA, Co-Instructor, etc. to a Crosslisted Course?

You cannot directly add someone to an XList class. You can only add a person to a crosslisted class through one of the class' child courses. The only reason an instructor would enter a child course is to add someone to the XList class in one of the following roles:

- Co-instructor
- Non-editing teacher
- View only
- Collaborator without email
- Collaborator with email

Note: Students should **always** register for a class through Datatel. You should not add a student to your class through Moodle.

Fundraising & Grantwriting(2011SS-CLD-437-01)
Teacher: Pat Walsh

Fundraising & Grantwriting(2011SS-PCM-437-01)
Teacher: Pat Walsh

Fundraising & Grantwriting(2011SS-PCM-437-01-
XList)
Teacher: Pat Walsh

Click to enter

Add your TA or co-instructor to a XList course by adding her or him to either of the associated child courses.

You can't add people to roles in the XList class. Instead, add them to a child course. Adding someone to the child course automatically grants them access to the XList course.