Expectations for Students

Instructor Name – Kris Vasquez, Ph.D.
Course Name - Statistics in Community Psychology
Course Number – MCR 605
Course Section - 01

Computer
You must have access to a reliable computer (Mac or PC, not just an iPad or smartphone) with:

- A high-speed internet connection (E.g., Time Warner’s Roadrunner, DSL, etc.).
- The following software installed:
  - Explorer, Firefox, Chrome or Safari browser
  - Microsoft Word

You will be expected to install the ALEKS individual learning system on your computer. This program will serve as your text for the class and for much of your required class work.

Important: You are expected to have an alternate plan to connect to the internet (e.g., public library computer, Alverno’s computer lab, etc.) in case your home internet connection is interrupted for a period of time or if your home computer is not working.

Technical Knowledge
In this class, it is assumed that you can proficiently:

- Send emails and attach files to email.
- Use a web browser such as Firefox or Internet Explorer
- Create, save, and manage files on your computer.
- Know how to install software on your computer.
- Use standard PC/Mac applications like Word, Excel, and PowerPoint.
- Use standard Moodle functions such as submitting assignments.

Time Commitment
Because this is a summer graduate class, the pacing is intense. The following are the minimum time commitments for this class.
• Expect to spend at least 10 hours per week working in the ALEKS system outside of class. **NOTE:** If you have not had any statistics classes before, you may need to spend more than 10 hours per week in ALEKS to keep up with the schedule.
• You may also be asked to attend class in person and/or online. See the Online and In-Person Attendance section of this document.

**Netiquette**
All students are expected to follow netiquette standards when participating in this class. The following is a link to *Online Etiquette (Netiquette): Good Practices for Communicating and Participating Online*, created by the Madison Area Technical College: [http://matcmadison.edu/online-etiquette-guide](http://matcmadison.edu/online-etiquette-guide).

**Materials**
All class materials, aside from the ALEKS program, will be posted on Moodle.

**Assignments**
• ALEKS topic mastery should follow the schedule on the syllabus.
• The due dates for non-ALEKS assignments appear on your Moodle calendar and in your syllabus. These assignments will be turned in via Moodle.

**Online and In-Person Attendance**
Your attendance is mandatory at the following online and in-person meetings:
• The class will meet in person at Alverno once on the first day of class. This meeting time is not flexible. You must be present in person at Alverno to be eligible to take this course.
• Based on your progress in the ALEKS program, you may be required to attend seminars at Alverno. These seminars will be scheduled during the regularly scheduled time of the class, as listed on IOL. Seminar topics will be posted on Moodle in advance; if you are not required to attend the seminars, you may still do so if you wish.
• There will be one in-class seminar to explain use of SPSS. This meeting time is not required, but is highly recommended. You will need to be able to use SPSS to analyze data in order to pass this class.
• Additional assistance is available through the discussion board on Moodle and through email.

**Online Class Participation**
Your class participation will be assessed through:
• Successful completion of assigned Moodle topics/assessments
• Attendance at seminars, if required
• Final project completion
Questions and Feedback
If you have questions about assignments, concepts in class, and so on, you can contact me at kris.vasquez@alverno.edu. I will always get back to you within 48 hours.

For non-ALEKS work, I will provide feedback to you via Moodle’s assignment function. You will receive feedback from me within 2 days after the assignment’s due date.