Expectations for Students

Instructor Name – Dr. Kristin S. Wroblewski, DNP,RN, APNP, FNP-BC
Course Name -  Advanced Primary Care Management of Adults and Older Adults (Fall 2016)
Course Number – MSN 624
Course Section – 01

Computer
You must have access to a reliable computer (Mac or PC, not just an iPad or smartphone) with:

- A high-speed internet connection (E.g., Time Warner’s Roadrunner, DSL, etc.).
- The following hardware installed:
  - Speakers or earphones
  - Microphone
  - Webcam (helpful but not necessary for this class)

- The following software installed:
  - Firefox browser
  - Flash
  - Acrobat Reader
  - Skype
  - Microsoft Word
  - PowerPoint or PPT Viewer (free version)

Important: You are expected to have an alternate plan to connect to the Internet (e.g., public library computer, Alverno’s computer lab, etc.) in case your home Internet connection is interrupted for a period of time or if your home computer is not working.

Telephone
You must have access to a phone for possible phone conferences I may schedule with you throughout the semester.
Technical Knowledge

In this class, it is assumed that you can proficiently:

- Send emails and attach files to email.
- Use a web browser such as Firefox or Internet Explorer.
- Create, save, and manage files on your computer.
- Know how to install software on your computer.
- Use standard PC/Mac applications like Word, Excel, and PowerPoint.
- Use standard Moodle functions such as: navigation for assignments, attaching and dropping files, and accessing chat rooms to converse with your fellow students.

Time Commitment

The following are the minimum time commitments for this class.

- Expect to spend at least 20-30 hours per week on homework outside of class.
- You should log on to our class in Moodle a minimum of 3 times per week.

You may also be asked to attend class in person and online. See the Syllabus to determine which weeks are which.

Netiquette

All students are expected to follow netiquette standards when participating in this class. The following is a link to Online Etiquette (Netiquette): Good Practices for Communicating and Participating Online, created by the Madison Area Technical College: http://madisoncollege.edu/online-etiquette-guide

Materials

All class materials will be posted on Moodle. In addition, I will post assignments and videos in our Moodle class. See the syllabus for details.

Assignments

- Individual assignments – To turn your assignments in, you will upload them through Moodle.
- Group activities – You will be expected to post to the Moodle chat rooms 2 to 3 times per week for case presentations.
- Review Screencasts for audio discussion to go along with Power Points even in the out of classroom weeks.
- Due dates – The due dates for assignments appear on your syllabus.
- Take part in on campus simulations with patients.
Online and In-Person Attendance
Your attendance is mandatory at the following online and in-person meetings:

- The class will meet in person at Alverno 4-5 times throughout the semester at the days and times listed in IOL and in the syllabus. This meeting time is not flexible. You must be present in person at Alverno at these times.
- Log on 3-4 times per week to keep up the discussion boards, this will monitored to make sure you are an active, involved participant with your classmates.

Online and In-Person Class Participation
Your class participation will be assessed through:

- Online chat in Moodle
- Group discussion in Moodle
- Phone conferences
- In person at Alverno
- Other

Questions and Feedback
If you have questions about assignments, concepts in class, and so on, you can contact me at 414-801-2768. I will always get back to you within 24-48 hours.

I will provide feedback to you in the following format: comments on assignments, direct phone calls, emails throughout the semester. You will receive feedback from me 3-4 days after the assignment’s due date.