APPLICATION REQUIREMENTS

☐ SIGNED APPLICATION
☐ APPLICATION FEE (WAIVED IF APPLYING ONLINE)
☐ THREE RECOMMENDATIONS*
☐ OFFICIAL TRANSCRIPTS SHOWING A BACCALAUREATE OR ADVANCED DEGREE
☐ PORTFOLIO REQUIREMENTS LISTED BELOW*
☐ COPY OF TEACHING LICENSES HELD
☐ PASSING SCORE ON PRAXIS I (THOSE SEEKING INITIAL TEACHER CERTIFICATION ONLY)
☐ CRIMINAL BACKGROUND CHECK (THOSE SEEKING INITIAL TEACHER CERTIFICATION ONLY)

PORTFOLIO REQUIREMENTS

☐ PHILOSOPHY AND GOAL STATEMENT: PLEASE RESPOND TO THE FOLLOWING QUESTIONS IN A TYPEWRITTEN FORMAT THAT DOES NOT EXCEED A TOTAL OF 500 WORDS.

What is your philosophy of education and how does it guide your work as an educator (in K-12 schools or organizational settings), instructional designer (in organizational or educational settings) and as a learner?

What are your goals for improving your reflective practice and how does your participation in a master's program fit with those goals?

In evaluating your response, the Admissions Committee will use the following criteria:
- Does the applicant clearly state his or her beliefs, values and goals related to learning?
- Does the applicant provide clear examples of his or her philosophy of learning?
- Does the applicant indicate an ability to assess his or her own professional practice?
- Does the applicant recognize his or her own strengths and areas to develop as a learner?

☐ COMMUNICATION SAMPLES FROM WORK SETTING: As a demonstration of your ability to engage in effective practice in a professional setting, please submit two to five samples of communication, written or oral, that you've produced for use in your work, e.g., memos or other correspondence, training plans and materials, course plans and materials, grant proposals, feedback to students or participants, videos or presentations, publications and promotional materials. For each sample, attach a half sheet with information about the context of the sample and why you chose it.

In evaluating your communication samples, the Admissions Committee will use the following criteria:
- Do the samples reflect a range of communication settings?
- Do they express clear and effective relationships among ideas?
- Do they effectively engage the audience by using appropriate conventions and styles?

FOR MASTER OF ARTS IN EDUCATION (MA) APPLICANTS ONLY:

IF A TEACHER, WHAT TYPE OF LICENSE DO YOU HOLD? ☐ DEGREE CANDIDATE ☐ DEGREE CANDIDATE INCLUDING DPI LICENSE ☐ DPI LICENSE ONLY*

CLASSIFICATION: ☐ ADAPTIVE EDUCATION
☐ ADMINISTRATIVE LEADERSHIP (PRINCIPAL'S LICENSE)
☐ ALTERNATIVE EDUCATION
☐ INSTRUCTIONAL LEADERSHIP (DIRECTOR OF INSTRUCTION LICENSE)
☐ INSTRUCTIONAL TECHNOLOGY
☐ PROFESSIONAL DEVELOPMENT
☐ READING TEACHER/READING SPECIALIST
☐ SCIENCE EDUCATION
☐ URBAN EDUCATION FELLOWS PROGRAM

INITIAL TEACHING LICENSE W/MASTERS
- EARLY CHILDHOOD/MIDDLE CHILDHOOD (PK-6)
- MIDDLE CHILDHOOD/EARLY ADOLESCENCE (1-8)
- EARLY ADOLESCENCE/ ADOLESCENCE (6-12)
- SPECIAL EDUCATION

TEACHER ADDING A LICENSE
- EARLY CHILDHOOD/MIDDLE CHILDHOOD (PK-6)
- MIDDLE CHILDHOOD/EARLY ADOLESCENCE (1-8)
- EARLY ADOLESCENCE/ ADOLESCENCE (6-12)
- SPECIAL EDUCATION

ADULT EDUCATION
- ADULT EDUCATION AND INSTRUCTIONAL DESIGN
- ADULT EDUCATION AND INSTRUCTIONAL TECHNOLOGY
- ADULT EDUCATION AND ORGANIZATIONAL DEVELOPMENT
- PROFESSIONAL DEVELOPMENT FOR COMMUNITY COLLEGE TEACHERS

* Not required for DPI license only